

Minutes of Meeting
Health Services Council
Project Review Committee-II

DATE: 5 May 2005

TIME: 3:00 PM

LOCATION: Health Policy Forum

ATTENDANCE:

Committee II: Present: Victoria Almeida (Vice Chair), Raymond C. Coia, Catherine E. Graziano, Robert J. Quigley, DC, (Chair), Reverend David Shire

Not Present: Rosemary Booth Gallogly, Wallace Gernt, Maria R. Gil, Denise Panichas, Larry Ross

Staff: Valentina D. Adamova, Michael K. Dexter

Public: (see attached)

1. Call to Order and Approval of Minutes

The meeting was called to order at 3:00 PM. Minutes of the 13 January

2005 Project Review Committee - II meeting were approved as submitted. Staff noted that conflict of interest forms are available to any member who may have a conflict. The Chairman stated that due to the Open Meetings Act, the minutes of the meetings have to be available to the public by the next meeting date or within thirty-five days, which ever is sooner. The Chairman stated that because the next meeting might not occur within thirty-five days or the minutes might not be available by the next meeting time, he would ask the Committee members to vote to extend the availability of minutes beyond the time frame as provided for under Open Meeting Act. A motion was made and seconded, and the motion passed by a vote of seven in favor and none opposed (5-0) that the availability of the minutes for this meeting be extended beyond the time frame as provided for under the Open Meetings Act. Those members voting in favor were: Almeida, Coia, Graziano, Quigley, Shire.

2. General Order of Business

The first item on the agenda was the application of Family Service of Rhode Island, Inc. for initial licensure of a Home Nursing Care Provider Agency located at 55 Hope Street in Providence with branch locations at 134 Thurbers Avenue in Providence and 650 Ten Rod Road in North Kingstown. Staff noted that an advisory from the Office of Facilities Regulations (“OFR”) was distributed which states that there is no history on the applicant with OFR and recommended that

the applicant be approved for licensure.

Ms. Lisa Walker, Senior Director of Quality Management, introduced Margaret Holland McDuff, Chief Executive Officer, Ivan Wolfson, Medical Doctor, Linda DiPalma, Senior Vice President, John Buonavolonti, Nursing Supervisor, Michael Gavrity, Chief Financial Officer, Dian Shentov, Administrator, Karen Carlson, Director of Operations and Pamela Water. The applicant made a Power Point presentation. To a question regarding the medication hotline, the applicant stated that they provide small amounts of medication to their mental health clients if they run out before their next appointment. To the question of how HIV/Aids services are provided, the applicant stated that they are provided in the home and in the community, such as transporting the clients. The applicant noted that no medical care is currently being provided. The applicant stated that with HIV clients, Family Services of Rhode Island, Inc. works with Miriam Hospital and provides targeted case management and psychiatric services. To the question of children's mental health, the applicant stated that they are part of a limited liability company with Butler Hospital, called Quality Care Company, and stated that they manage care for several hundred children. To a question of fundraising, the applicant stated that there is a development office of three people that apply for grants and run the fundraising campaigns. The applicant noted that many of their patients are confused and need help with taking their medications.

The applicant stated that the position of the Medical Director will not include any clinical supervision, but is for keeping the license in order. The applicant noted that the proposed administrator as identified in the application has been changed. The applicant stated that the scope of services has been revised and the budget and staffing estimates will need to be adjusted. The applicant agreed to resubmit the information that has been revised.

The applicant noted that the proposal would allow the applicant to provide additional services to its current clients.

The Chairman noted that staff will contact other governmental agencies with which the applicant has relationships. The Chairman stated that staff will send the applicant additional questions. The applicant stated that based on a recent survey, they have a 90% satisfaction rate.

There being no further business the meeting was adjourned at 4:00 PM.

Respectfully submitted,

Valentina D. Adamova